



**DESIGN AND CONSTRUCTION,
ENGINEERING,
PRODUCTION,
SUPPLY AND INSTALLATION OF
ARCHITECTURAL METAL AND GLASS**



Hamtec Co. Ltd.

HAMTEC INDUS. TRADE & GEN CONT. CO. LTD

شركة هامتك للصناعة والتجارة والقرارات العامة المحدودة

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OUR PROJECT PHOTOS

HAMTEC INDUS., TRAD. & GEN. CONT. Co. LTD is a pioneer in General Contracting with its 25 years of experience in the Construction Industry along with other service like Electrical Engineering, Mechanical Engineering, Civil Engineering, Plumbing Engineering, Preconstruction Services, Manpower Supply, Structural, and Curtin Walls, Aluminum Cladding, and Glass Door and Windows. It operates from Dammam, Saudi Arabia. HAMTEC Company was established in 1994 by Hadi Ali Madran.

We are with a skilled group of professionals & specialized employees had successfully completed many projects in Saudi Arabia. We have modernized factory of 3000 sqft indoor and 1600 sqft of insulated factory located in Al-Khobar region. We choose the area because it's next generative commercial area like Dammam with rapid development of sea port, airport & other suitable infrastructure required for any business is concerned. Moreover, it has an easy access to mobilize any raw material & other required product within a limited span of time as per the customer requirement.

The mushroom growth in infrastructure development has motivated us to participate and to share our skills & ideas in close association with consultants, contractors, designers, home & business owners, transforming their ideas and imaginations into reality.

HAMTEC prides itself in providing its customers with personal service and reliability, backed up by proven technical capability and flexibility to take up specialist works. Work includes CURTAIN WALL SYSTEMS, SKYLIGHTS, DOORS & WINDOWS, SPIDER SYSTEM, CANOPY, GLASS & METAL FINS and METAL CLADDING - on projects ranging from a single door to tens of thousands of square feet of glass -we have the knowledge to address virtually every commercial glass need.

A PARTNERSHIP APPROACH

We partner with the world's best Manufacturer / Supplier, so that our customers can enjoy the world's best. HAMTEC works with high quality Aluminum System suppliers, which are Alupco System - Saudi Arabia, Dalcobond & Alucobond composite Panel - Saudi Arabia respectively, Al-Jabr - UAE aluminum extrusion and Belxco - Bahrain aluminum extrusion, etc. These System suppliers are well known in Saudi Arabia and have supplied over many years high quality products, which have been tested and certified in the Middle East. We also maintain Profiles from Al Taiseer Aluminium Company etc. as per clients request.

Our outstanding achievements are:

Quality Contractor, ISO 9001:2015 Certified with an in-place QA/QC Department overseeing construction procurement, including third part inspection services locally and overseas. Tremendous achievements in the Safety Field. Dedicated Teamwork efforts contributed to timely achievement on most of the projects it has undertaken. Vast experience in the fields of: Building Construction; Industrial facilities and infrastructure; Electrical installations; Mechanical and HVAC projects; Aluminum Cladding; Glass Windows and Doors; Sliding doors; Curtin wall and Structural



OVERVIEW

HAMTEC is a specialized General Construction & Maintenance; Industrial facilities & infrastructure; Electrical, Mechanical & HVAC; and Aluminum Facade Contractor. Our prime business and specialty is the design, engineering, manufacturing, and installation of all types of facade systems. Our services span across all types of products from advanced to traditional curtain wall systems as well as cladding systems. We make the most of local and international systems thereby offering the most up-to-date technologies and meeting global standards.

HAMTEC Co. Ltd. has a dedicated team of experienced engineers and technicians capable of carrying out all types of projects by employing industry standards in Design, Engineering, Fabrication, and Installation.

FABRICATION & INSTALLATION

Our products have undergone complying all International Standards, HAMTEC uses highly experienced and qualified installation and service crews together with carefully monitored quality control systems to ensure the highest level of quality, time and cost reliability. Our main attention is to focus on maximizing off-site fabrication and on-site successful installations.

PROJECT MANAGEMENT

The use of sophisticated, modern planning and management tools together with the required organization and resources gives HAMTEC the full control of quality, cost and program to ensure the complete picture necessary for successful project management. This knowledge enables HAMTEC to give a confident response to the individual needs of each project: quickly and accurately responding to changes wherever they occur. The total quality approach is the most important factor in the company's mission. Keeping up to changing market needs by eliminating compromises in process and product quality is the benchmarking factor in the success of the company. And we offer for each project, project managers, project coordinator, site superintendent, foreman and Estimators.

Well-qualified project managers, by carefully following proven procedures and by giving detailed attention to control of all of the company's operations, the success of the projects are assured.

HAMTEC is uniquely positioned in Saudi market with unrivaled expertise and knowledge to support its customer requirements.



COMPANY DATA

Name of the company : **Hamtec Ind. Trad. & Contracting Co. Ltd.**

Address : P.O.Box No. 4870, Pin Code: 31952
11th Cross Street,
King Abdulaziz Road, Al-Khobar, K.S.A

Contacts **Tel. 898 4242** **info@hamtec.com.sa**

Commercial Reg. No. : 2051030821

Bankers : National Commercial Bank
Al Jazira Bank.

Nature of Business : **Design and Construction, Engineering,
Production, Supply and Installation of
Architectural Metal and Glass.**

Contact Persons : **Mr. Hadi Ali Madran**
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◆ GENERAL CONSTRUCTION

1. RESIDENTIAL BUILDINGS
2. NON-RESIDENTIAL (COMMERCIAL / INSTITUTIONAL)
3. WATER SYSTEMS
4. WASTEWATER AND UTILITY DISTRIBUTION

◆ PRECONSTRUCTION SERVICES

1. CONCEPTUAL ESTIMATING
2. COST CONTROL SYSTEMS
3. VALUE ENGINEERING
4. CONSTRUCTABILITY REVIEW; ETC.

◆ ELECTRICAL ENGINEERING SERVICE

1. ENERGY SYSTEMS
2. POWER ENGINEERING
3. SYSTEMS AND CONTROL; ETC.

◆ WINDOW FABRICATION SERVICES

◆ Aluminum Windows

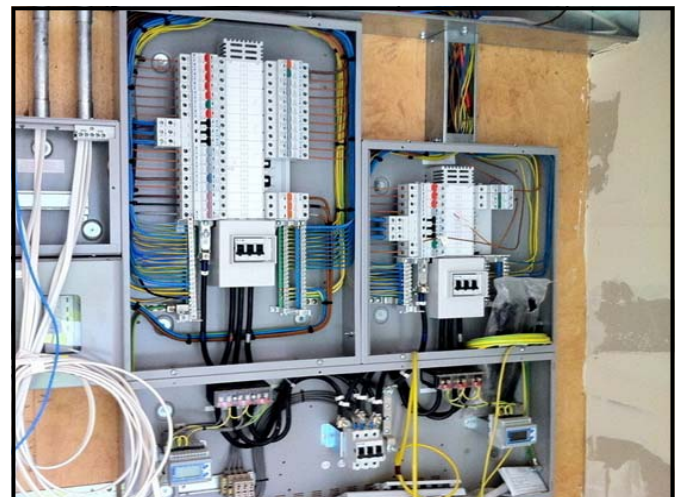
1. Casement Windows
2. Sliding Windows
3. Tilt & Turn Windows
4. Pivot Windows
5. Roof Hatch Windows

◆ INDUSTRIAL CONSTRUCTION

1. REFINERIES
2. POWER GENERATION
3. FACTORIES & MILLS
4. MANUFACTURING PLANTS; OTHER PUBLIC WORK

MECHANICAL ENGINEERING

1. PLUMBING
2. H V A C
3. FIRE FIGHTING
4. PIPING DESIGN
5. FABRICATION AND INSTALLATION
6. HIGH PRESSURE PIPING
7. PIPING WITH HEAT INSULATION
8. PIPING WITH MECHANICAL INSTALLATIONS
9. UNDER GROUND PIPING
10. FRP -GRP PIPING SYSTEM INSTALLATION; ETC.



◆ DOOR FABRICATION SERVICES

◆ DOORS

1. CASEMENT DOORS
2. SLIDING DOORS
3. TILT & SLIDE DOORS
4. FOLDING DOORS



- ◆ AUTOMATIC SLIDING DOOR (WITH FRAME & WITHOUT FRAME)
- ◆ REVOLVING DOOR (MANUAL & AUTOMATIC)
- ◆ SHOWER DOOR CUBICLES

WINDOW FABRICATION SERVICES

◆ ALUMINUM WINDOWS

1. CASEMENT WINDOWS
2. SLIDING WINDOWS
3. TILT & TURN WINDOWS
4. PIVOT WINDOWS
5. ROOF HATCH WINDOWS



GLAZING FABRICATION SERVICES

- ◆ GLAZED PARTITIONS
- ◆ DEMOUNTABLE GLAZED PARTITION
- ◆ CONVENTIONAL CURTAIN WALL
- ◆ SEMI / TWO SIDED STRUCTURAL GLAZING
- ◆ FOUR WAY STRUCTURAL GLAZING
- ◆ UNITIZED CURTAIN WALL
- ◆ FRAMELESS GLAZING WITH MANET FITTINGS
- ◆ SPIDER SYSTEM GLAZING WITH GLASS FIN & TENSION ROD



OTHER SERVICES

◆ CLADDING

1. ALUMINUM COMPOSITE PANEL CLADDING
 2. STAINLESS STEEL CLADDING
- ◆ SKYLIGHTS

◆ RAILING

1. STAINLESS STEEL / ALUMINUM RAILING
2. PEDESTRIAN HIGHWAY SAFETY RAILING
3. STAIRCASE RAILING WITH ALUMINUM & STAINLESS STEEL
4. WALL MOUNTED RAILING WITH ALUMINUM & STAINLESS STEEL

◆ ALUMINUM PEDESTRIAN BRIDGES

◆ BALUSTRADES

1. GLASS BALUSTRADES WITH ALUMINUM & STAINLESS STEEL
2. GLASS BALUSTRADES WITHOUT POST ALUMINUM & STAINLESS STEEL (WEDGE SYSTEM)

◆ CANOPY (STEEL STRUCTURE WITH ALUMINUM CLADDING)

◆ CAT LADDERS (ALUMINUM) WITH SAFETY RINGS



ALUMINUM

ALUMINUM SYSTEMS & EXTRUDERS

Aluminum with Thermal Break & Non Thermal Break

CLADDING

TYPES OF METAL CLADDING SYSTEMS:-

1. 4mm Aluminum Composite Panels
2. Stainless Steel Cladding
3. Honey Comb panel Cladding
4. Rain Screen panel Cladding



GLAZING

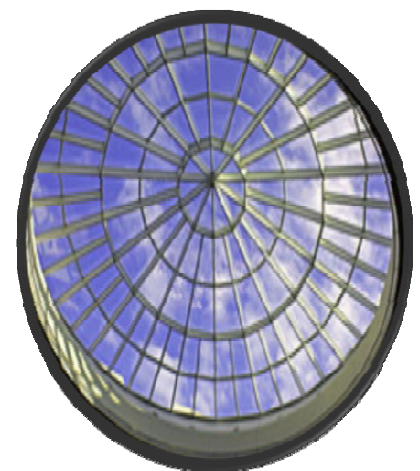
TYPES OF GLAZING'S

1. Double Glazing
2. Triple Glazing (Only for Stained Glass)
3. Laminated Glass
4. Tempered Glass
5. Stained Decorative Glass
6. Sand Blasted Glass (with Design)
7. Acid etching glass (with Design)



TYPES OF IRONMONGERY

1. Fastener - Stainless Steel
2. Gasket - EPDM
3. Sealant - Dow Corning -Germany



GLASS FABRICATION

1. SUSPENDED GLASS SYSTEMS
2. STRUCTURAL GLAZING GLASS
3. GLASS DOOR
4. GLASS WINDOW
5. SKYLIGHT ROOF



FIRE SYSTEM INSTALLATION & SERVICES

1. AUTOMATIC FIRE SPRINKLER SYSTEMS
2. FIRE ALARMS OR SMOKE DETECTORS
3. DELUGE OR WATER SPRAY WATER MIST SYSTEMS
4. EXIT AND EMERGENCY LIGHTING
5. FIXED OR PORTABLE FIRE EXTINGUISHERS
6. GAS FIRE SUPPRESSION SYSTEMS
7. COMMERCIAL KITCHEN FIRE SUPPRESSION SYSTEMS



QUALITY POLICY

**“OUR VISION IS INCIDENT AND INJURY FREE WORK PLACE,
WITH NO HARM TO PEOPLE AND NO DAMAGE TO THE
ENVIRONMENT”**

HAMTEC Co. Ltd. is to provide a safe and healthy workplace and ensuring that all business activities are conducted in a safe manner that protects the environment. Acid etching glass (with Design)

The policy is achieved through the following objectives:-

- Identification and evaluation of all HSE hazards or aspects and the management of their risks or impacts to acceptable level
- Compliance with all applicable HSE legislation.
- Prevention of accidents, injuries, and pollutions.
- Reduction of waste and conservation of resources.
- Continual improvement of HSE performance.

THIS COMMITMENT TO HSE IS OUR HIGHEST PRIORITY AND WILL NOT BE COMPROMISED.

General Manager

Hadi Ali Al-Madran

HEALTH, SAFETY AND ENVIRONMENTAL (HSE) POLICY

HAMTEC is committed to:

- Comply with all applicable Environmental, Occupational Health and safety laws and regulations.
- Prevention and control of pollution and waste.
- Maintain a clean and safe work environment.
- Optimize use of resources
- Promote awareness on relevant environment, health and safety issues among its employees, contractors, suppliers and interested parties.
- Monitor the performance of its HSE Management System and strive to continually improve the same.

HAMTEC is committed to achieve a sustained, profitable growth by developing and delivering quality products. That consistently satisfy the needs and expectations of our clients. We also ensure that our products are fully complied to local and relevant International statutory and regulatory requirements.

We are committed to achieve the utmost customer satisfaction and to build a constructive relationship with our clients and suppliers and at the same time, enhance the competency of our employees through hard work and determination in an atmosphere conducive to providing the best results.

We follow the following procedures:

1. Planning of the Projects.
2. Quality Objectives and Planning.
3. Quality Records.
4. Required Internal Communication.
5. Suitable Purchasing Process.
6. Control of Production Activities.

1. QUALITY MANAGEMENT SYSTEM

1.0.0 Scope

This section describes the structure of the documented quality management system established and implemented in the company.

1.1.0 Quality Management System

Concept of integrated quality management system is adopted and all the documents together defines the complete system for the company. The various processes involved in the operation of the company and their sequence and interaction are as defined in a flow chart and quality plan. All the processes are controlled by documented procedures. Information to support the processes is provided by the management. Effectiveness of the processes are evaluated based upon the information available from the quality management system and measures are taken for improvements. Necessary resources are provided to performing work affecting product (i.e.) education, training, process equipment, etc.

1.2.0 Document Requirements

The quality management system is defined in four levels of documents viz, quality management system manual, quality system procedures, work instructions & quality plans and quality records.

1.2.1 Quality Management System Manual (Level 1)

The quality management system manual is the primary document (level 1) of the quality system. This document contains the quality policy for the personnel performing, verifying and managing the processes of the company.

1.2.2 Quality System Procedure (Level 2)

They form the second level of company's documented quality system. All the specific operations and inspection activities are carried out as per documented procedure.

1.2.3 Work Instruction & Quality Plans (Level 3)

Work instruction are used in working area (i.e.) marking, cutting, fabrication, welding, tempering with the details of the process requirement, acceptance norm, safety, etc.

Quality plans to assure the quality of purchased material, in processes and finished products are implemented to assure the quality at each stage. These plans describe the various inspections to be completed before taking decision on quality of products. Quality plans are subject to revision from time to time as the need arises be. Quality plans are used to monitor, and measure the processes at each stage.

Process flow chart is described about the processes starting from receiving raw materials to delivery stage.

1.2.4 Quality Records (Level 4)

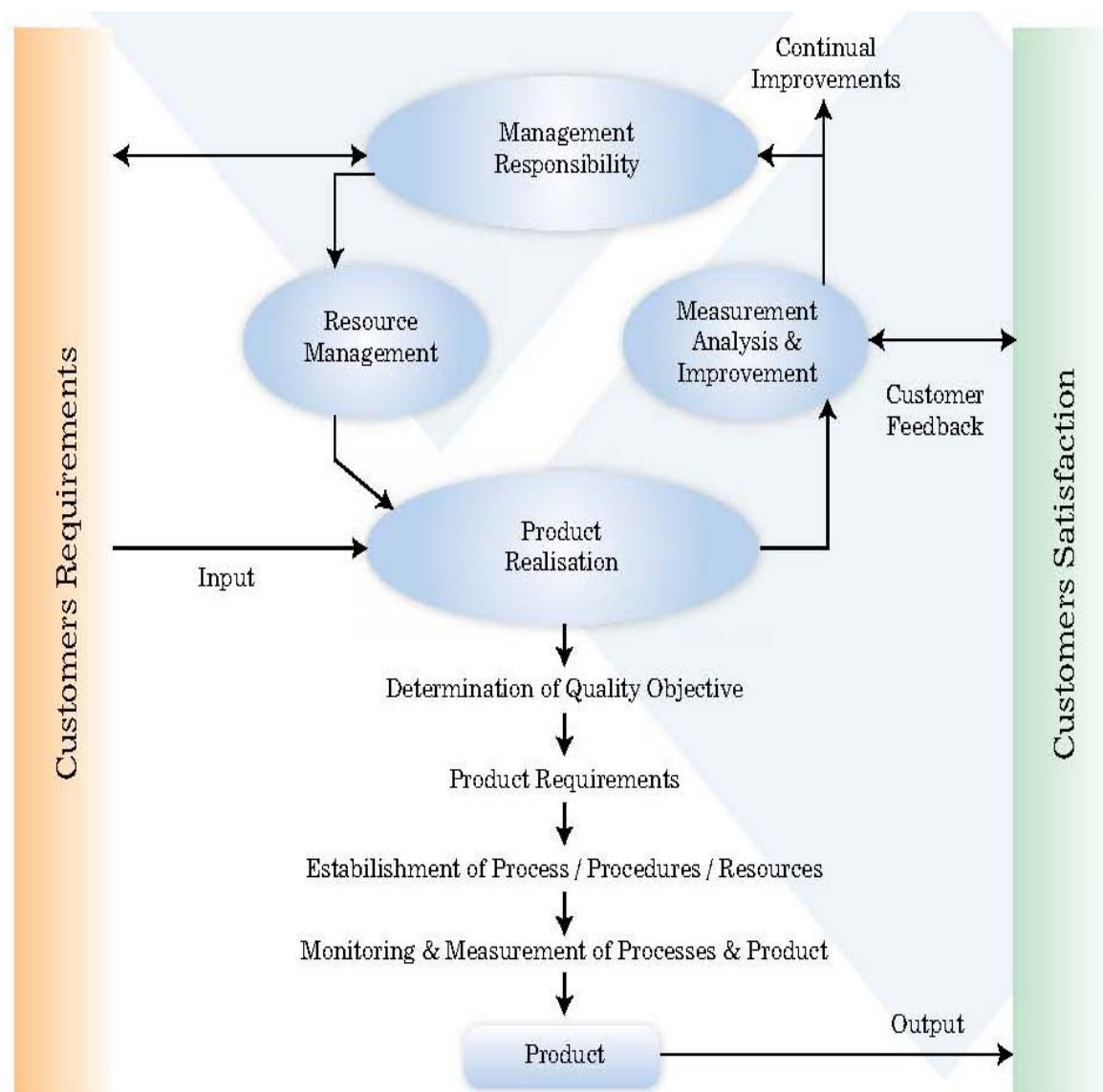
Records that form level 4 of the quality system are generated and maintained as evidence of quality system implementation. The particular record to be generated and the standard formats to be used are detailed under the relevant procedures.

1.3.0 Control of Quality Records

In order to establish evidence for the implementation of quality system, records are created at different stages and maintained. These records are the evidence for systematic quality management in the operation of the company. These records are reviewed periodically to identify the weaknesses in the system and hence to initiate actions to prevent them.

A documented procedure is established for the identification, storage, retrieval, protection, retention time and disposition of various quality records. The retention period of records is defined based upon their importance.

QMS Process Flow Chart



2. MANAGEMENT RESPONSIBILITY

2.0.0 Scope

This section describes the responsibilities of company's management in developing, implementing and maintaining a quality management system.

2.1.0 Management Commitment

We consider quality as the value for our customers, for the company, for employees and for society. We believe only by achieving quality in all our processes and services, we can fulfil the requirements of our valued customers. The management ensures the commitment of employees through surveys and provide necessary support to make them satisfied. The importance of quality management is explained to all established to achieve the objectives of quality policy and they are subject to periodic review for effectiveness.

2.2.0 Customer Focus

The top management is ensuring the customer requirements during receiving the inquiry. Also monitoring the customer requirements are met in the appropriate stage. Customer satisfaction are evaluated through customers feedback report, market analysis and customer complaints.

2.3.0 Quality Policy

The top management has defined a quality policy for the company with an objective to achieve customer satisfaction. This policy is communicated to all level of employees in the organization to ensure their commitment to quality. The effectiveness of quality management system is evaluated periodically and analyzed whether the quality policy objectives are achieved or not. The new goals are set and necessary improvements are made in the system to ensure effective operation.

2.4.0 Planning

Planning is carried out to achieve quality objectives, results are reviewed and actions are taken to improve the organization and its operations.

2.4.1 Quality Objectives

In order to meet requirements for product, the management considers the importance of setting objectives which are measurable and consistent with the quality policy. The achievement of these goals is reviewed as a part of system review and necessary actions are implemented as required. New objectives are set aiming improvements.

2.4.2 Quality Planning

The management has identified the processes and procedures necessary for the operation of the quality management system and the adequate resources are ensured. The resources required i.e., the technology, machines, materials and human resources are subject to evaluation to identify the weaknesses and hence to act for improvements. Any changes to the quality system or its operation are controlled and communicated to all responsible personnel in the organization.

3. RESOURCE MANAGEMENT SCOPE

3.0.0 Scope

This section of the quality management manual describes the commitment of the company's management to ensure the adequate resource for the operation of the company, which includes the facilities, technology and human resources. We believe that, to achieve customer satisfaction, effective procedures and qualified personnel are essential for the organization.

3.1.0 Provision of resources

The management determines and provides necessary resources to implement and maintain the quality management system and sees to improving its effectiveness continually by providing necessary resources to enhance customer satisfaction, by meeting customer requirements.

3.2.0 Human Resources

Competence required for each job is decided and the management, which is considered for recruitment, defines job descriptions. Necessary training is provided to all employees before assigning the responsibility. Immediate superiors monitor the performance of their subordinates and if any weakness is identified, it is communicated to the management for necessary training. The company for training of employees establishes a documented procedure.

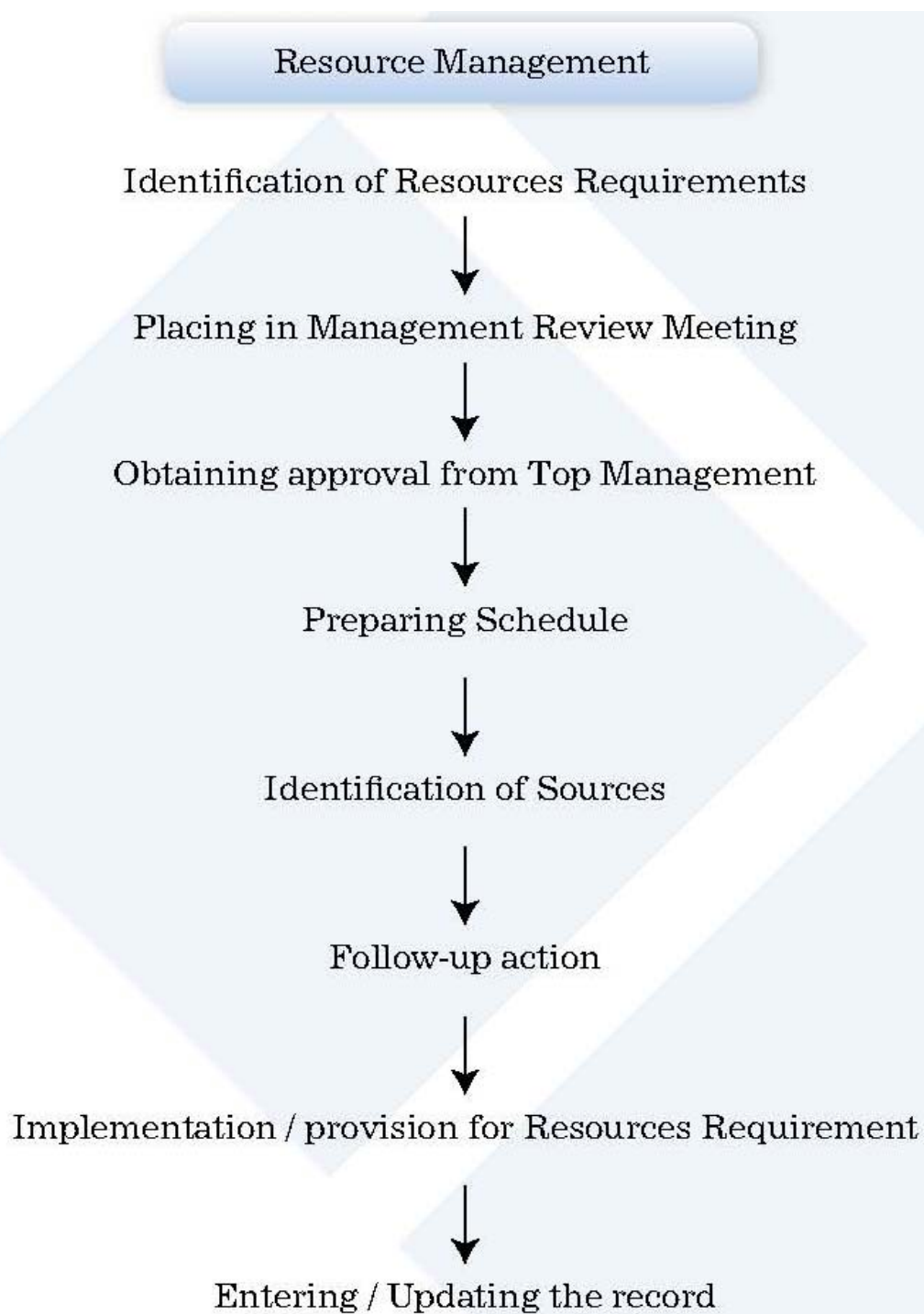
3.3.0 Infrastructure

We believe any employees can contribute to quality only when he / she is comfortable and satisfied in his job. So the basic requirement we consider is a proper working environment.

The occupational safety is followed as per the instructions meted out by the municipality from time to time.

Transporting of incoming raw material and storage of raw materials are followed as per municipality rules and regulations.

QMS Process Flow Chart



4. PRODUCT / PROCESS REALIZATION

4.0.0 Product Realization

This section describes the methods adopted to understand the requirements of customers and various processes involved to convert the information into products / processes which fulfill the purpose of customers.

4.1.0 Planning of product realization

Plan and monitoring the effectiveness of the quality objectives and realization of process through internal audit.

The specific process requirements at different stages are verified, validated, monitored, inspected and tested.

Necessary evidence record shall be maintained.

Preventive maintenance shall be carried out on identified production machinery and equipment periodically. Whenever any breakdown occurs, the same shall be rectified immediately and recorded.

4.2.0 Customer related processes

4.2.1. Determination of requirements related to product

The product requirements and delivery activities are determined from the customer inquiry and order.

If any requirement not specified in the order but necessary to be specified shall be resolved with customer before accepting the order.

Any statutory and regulatory requirement related to products / processes are followed as per govt. rules and regulation.

4.2.2 Review of requirements related to product / project

Before acceptance of any order, the requirements are completely understood by the responsible personnel and reviewed against the organization's capability. During the review the scope of inquiry is carefully studied to understand the additional requirements such as delivery conditions, necessary support to be provided, information which is not specified by the customers but which are mandatory requirements for the product / project, regulatory and legal requirements of products inquired such as product standards / local regulations, etc.

The second stage involved in this process is the submission of offer / quotation to the customer. Before submission of quotation it is ensured all relevant information regarding the product is available and checked with concerned sections within the organization to ensure the adequacy of offer. Upon receipt of order / contract it is compared with the offers submitted and if any change in specifications is noticed, it is reviewed and clarified within the organization as well as with customer before acceptance. Upon confirmation the customer requirements are communicated to all relevant sections within the organization for product realization. If any amendment is required by customer / internally, it is communicated without fail as the quality assurance precaution

4.2.3 Customer Communication

Product / Project informations are communicated to the customer through introduction letter, catalogue, drawing, web site etc.

Each enquiry is reviewed for meeting customer's specified requirements, capability, etc. and sending a quotation / tender to customer.

4. PRODUCT / PROCESS REALIZATION

Amendment to contract will be communicated to concerned departmental personnel.

Feedback will be given to customer for the corrective action taken for the customer feed back and complaints.

4.3.0 Design and development

Technical manager is responsible to review the input / output and verification of design. Design will be carried out as per customers drawing and specification.

4.4.0 Purchasing

4.4.1 Purchasing Process

We believe that to ensure the quality of purchased products, there should be a proper selection of potential suppliers and all relevant information, technical and commercial, should reach the supplier. However such a control does not absolve the responsibility of our organization from the inspection of purchased material / service.

4.4.1.1 Selection & Evaluation of supplier

New suppliers are selected based on supplier selection & evaluation report. Existing supplier's performances are evaluated based on their supplies. Reevaluation of supplier's carried out based on their delivery and quality of the materials.

4.4.2 Purchasing Information

The grade / specification of materials, applicable standard and other properties are clearly specified on purchasing documents and reviewed and approved by the concerned authority before placing to suppliers. Whenever required test certificates are obtained along with supplies. Revision to P 0 is made by issuing a revised purchase order and processed in the same manner as the first issue.

4.4.3 Verification of purchased materials

All purchased items are verified as conforming to requirements, if any purchased material is found to be non-conforming, it will be treated according to a documented procedure.

4.5.0 Production Activities

Production supervisor is preparing the production schedule as per the job order released by the sales. Production is carried out as per production schedule.

4.5.1 Control of production activities

The characteristic of the product is specified in the design drawing.

Important working area (i.e.) marking, cutting, fabrication, glazing, tempering etc.

Each process is carried out with suitable machinery and equipment.

Each stage of processes are monitored and measured as per quality plan.

Final inspection approved materials only are delivered to customer.

4.5.2 Validation of processes

4. PRODUCT / PROCESS REALIZATION

4.5.3 Identification and Traceability

All products are identified with job number and manufacturer's name. This system is effective for the traceability and it is proven.

4.5.4 Preservation of products

Handling, storage, preservation and delivery of products are carried out by responsible personnel according to documented procedures. Products company deal with does required any packing or special storage conditions are maintained as per procedure.

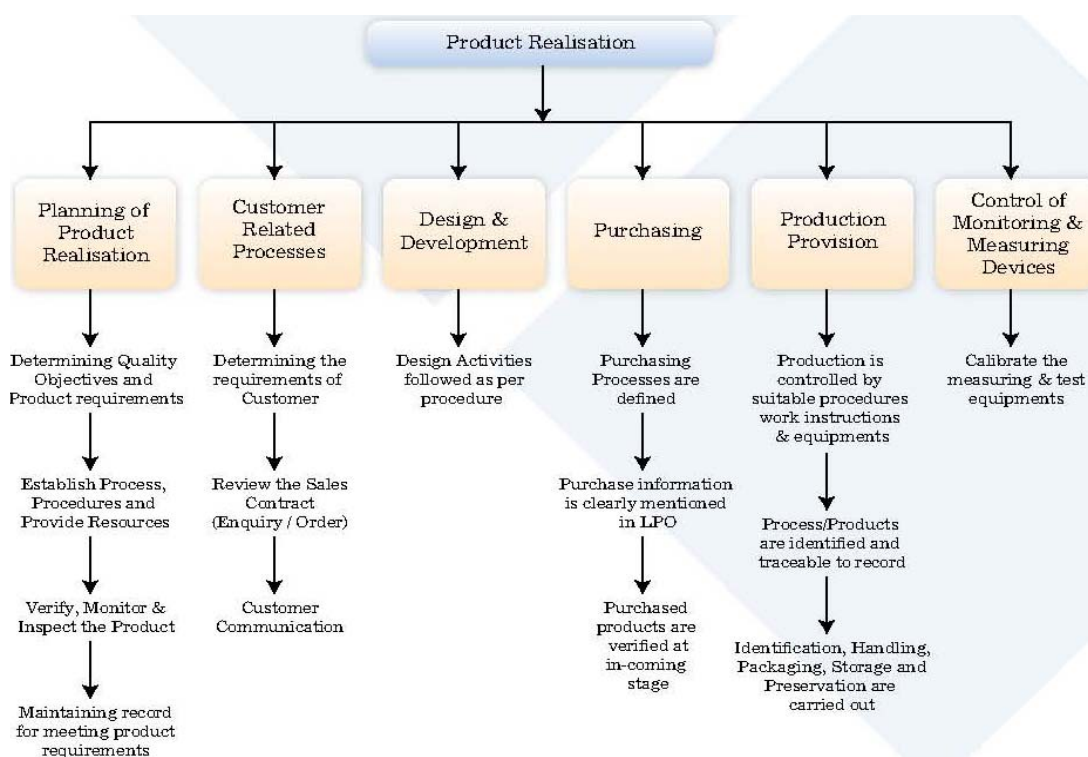
4.6.0 Control of measuring and monitoring devices

Inspection, measuring and test equipment as well as process control I monitoring devices are calibrated and controlled to ensure the accuracy and reliability for use.

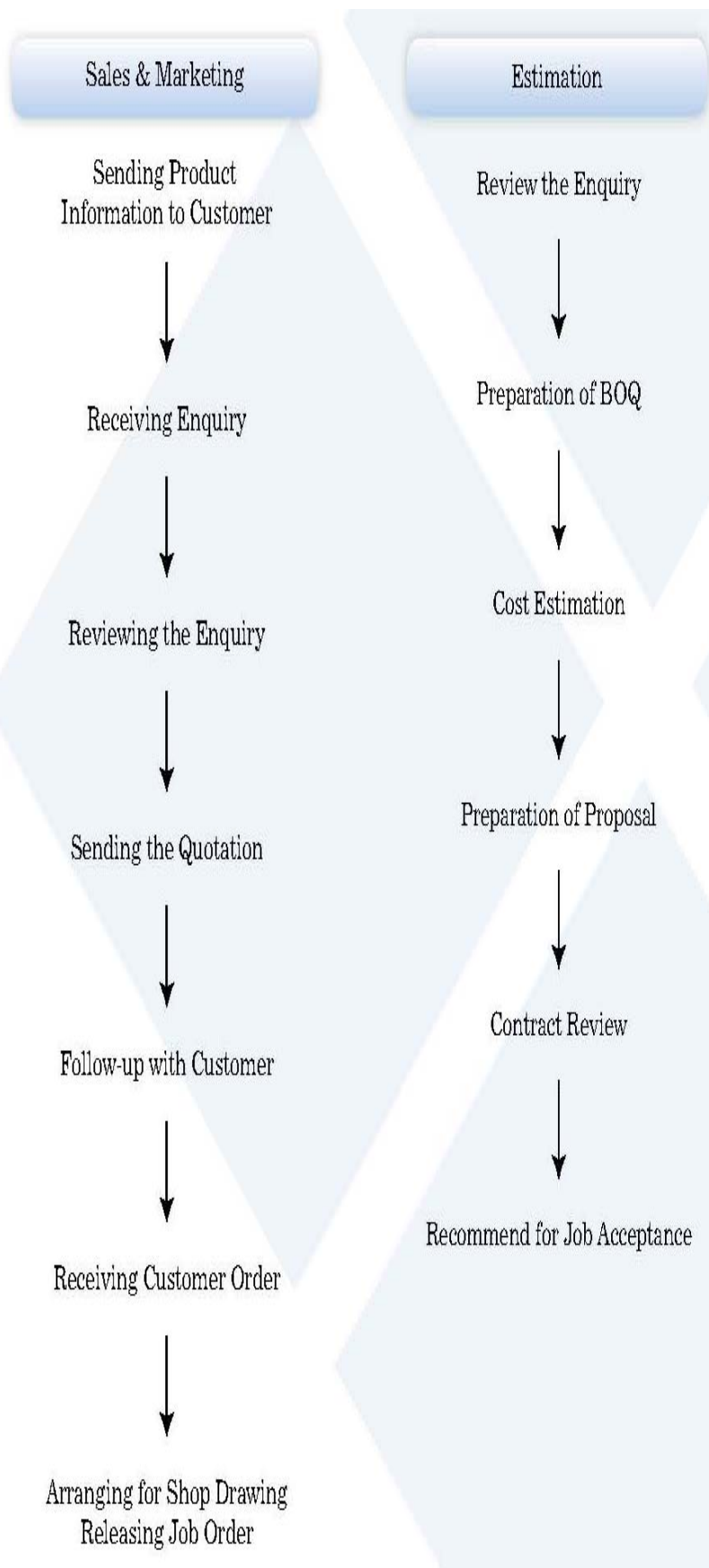
Inspection, measuring and test equipment are selected on the basis of measurements to be made and accuracy required. Instruments and devices, which require periodic calibration and control, are identified and controlled. The calibrations are traceable to national or international reference standards. The frequency of calibration for an instrument is determined on the basis of manufacturer's recommendation or from experience with the instrument.

Instruments found to be out of calibration or damaged, are removed from the work area until re-calibration. Any item checked with discrepant equipment are considered "nonconforming" until it has been verified that it meets all requirements, or until it is re-tested with accurate instruments.

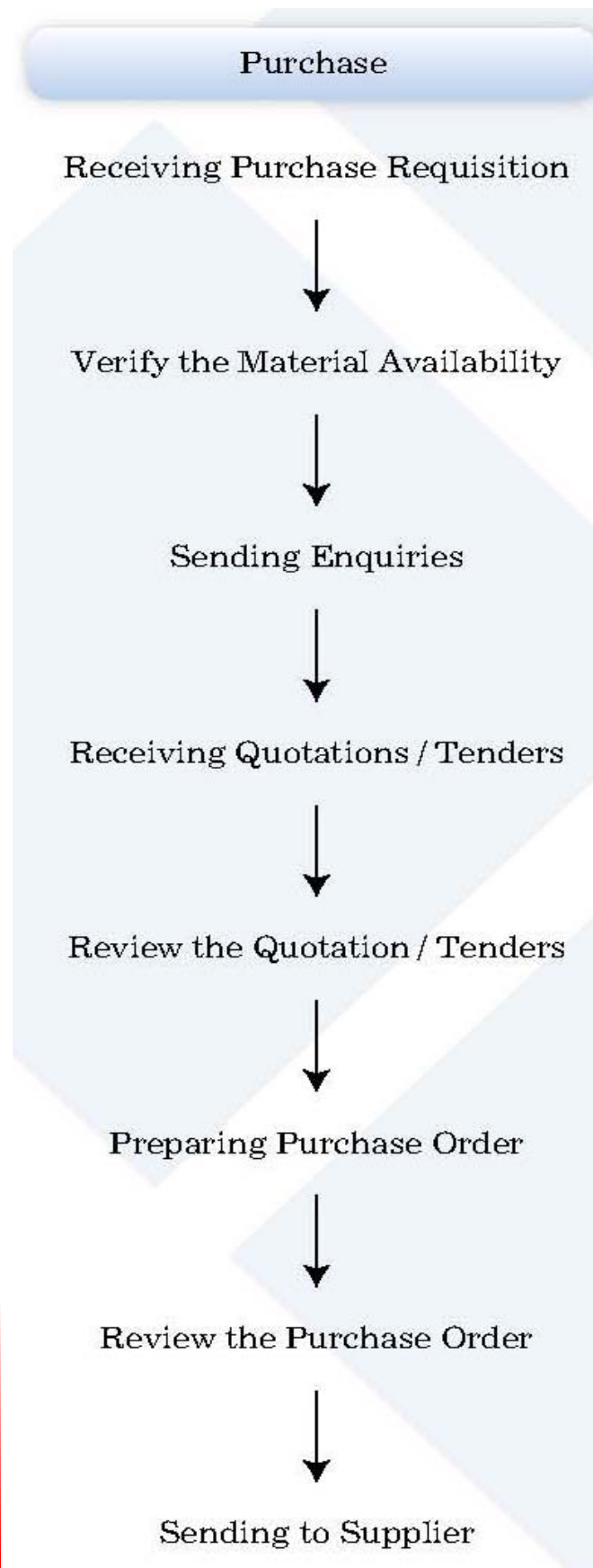
QMS Process Flow Chart



QMS Process Flow Chart



QMS Process Flow Chart



5. MEASUREMENT. ANALYSIS AND IMPROVEMENT

5.0.0 Scope

This section describes the system exercised by the organization for quality assurance for various processes. the analysis of effectiveness of such measures, the statistical analysis of data to identify the potential weaknesses in the system and hence to decide corrective and preventive actions for improvement.

5.1.0 System description

Procedures are established for performance of all measurement activities related to the quality of products / services as well as quality system.

5.2.0 Measurement and monitoring

5.2.1 Customer satisfaction

In order to measure customer satisfaction, we have a program to get the feedback about our service from the customers. A "Customer Feedback Form" is issued to all clients after completion of job, which is reviewed by the management to decide upon improvement actions. Also customer complaints are recorded and corrective actions are implemented. Customer complaints are also reviewed periodically to identify if there is any repeated problems.

5.2.2 Employee Commitment

We believe the commitment of employees is very essential for achieving the quality in their jobs. Hence there is a procedure defined in the quality management system according to which a periodic survey is carried out in the organization to measure the employee commitment. The management to provide a healthy and comfortable working environment to employees uses this information.

5.2.3 Internal quality audits

Qualified internal auditors at specified frequencies carry out internal quality audits in order to verify whether the various quality system elements of the organization are effective and suitable in achieving objectives of stated quality policy.

5.2.4 Measurement and monitoring of processes

Qualified personnel according to documented procedures carry out all the processes. Process control instruments are installed and process conditions are defined. Production reports and inspection reports are reviewed to analyze the control of processes and process conditions are re-defined according to the requirements of product characteristics. The processes are monitor through key performance indicators (KPI).

5.2.5 Measurement and monitoring of product

Inspections are carried out on purchased material, during various process stages and on completed jobs according to documented procedures. Results of inspection are reviewed to decide the acceptance. All non-conformances are rectified and re-inspected before further processing. The quality control personnel maintain inspection records. Results of inspection are considered for better process control.

5.3 Control of Non conformity

All inspections are carried out according to a documented procedure to ensure quality in a systematic way. Results of inspection are reviewed for quality conformance of products.

In case of non-conformance is observed on purchased products, it is identified and separated and communicated to the supplier for necessary corrective action. Only accepted material is further processed. Non-conformance observed during in-process inspection are immediately rectified and re-inspected for conformance. If the non-conformance is observed on the finished products, the effect on the function I property of product is reviewed and if found acceptable, it is communicated to the customer for their agreement. It happens very rarely and as far as possible, rectification is done, re-inspected and delivered I installed.

5.4 Analysis of Data

There is a documented procedure established in the company, according to which statistical techniques are applied to analyze various quality records to identify the vital few causes from the trivial many, which contribute to the major deviations I weaknesses.

This analysis is mainly carried out to understand customer satisfaction about the services provided, employee commitment towards the organization, trend in quality of processes and products from inspection reports, suppliers performance, customer complaints, internal audit results etc. Results of analysis are considered by the management as source for improvements.

5.5 Improvement

The quality management system defined is aimed at continuous improvement in all operations and achievement of customer satisfaction. Various control mechanisms used for measuring the performance are for the identification of weakness in the system and hence for improvements. A procedure is established for control of non-conformances and corrective I preventive actions which is communicated throughout the organization.

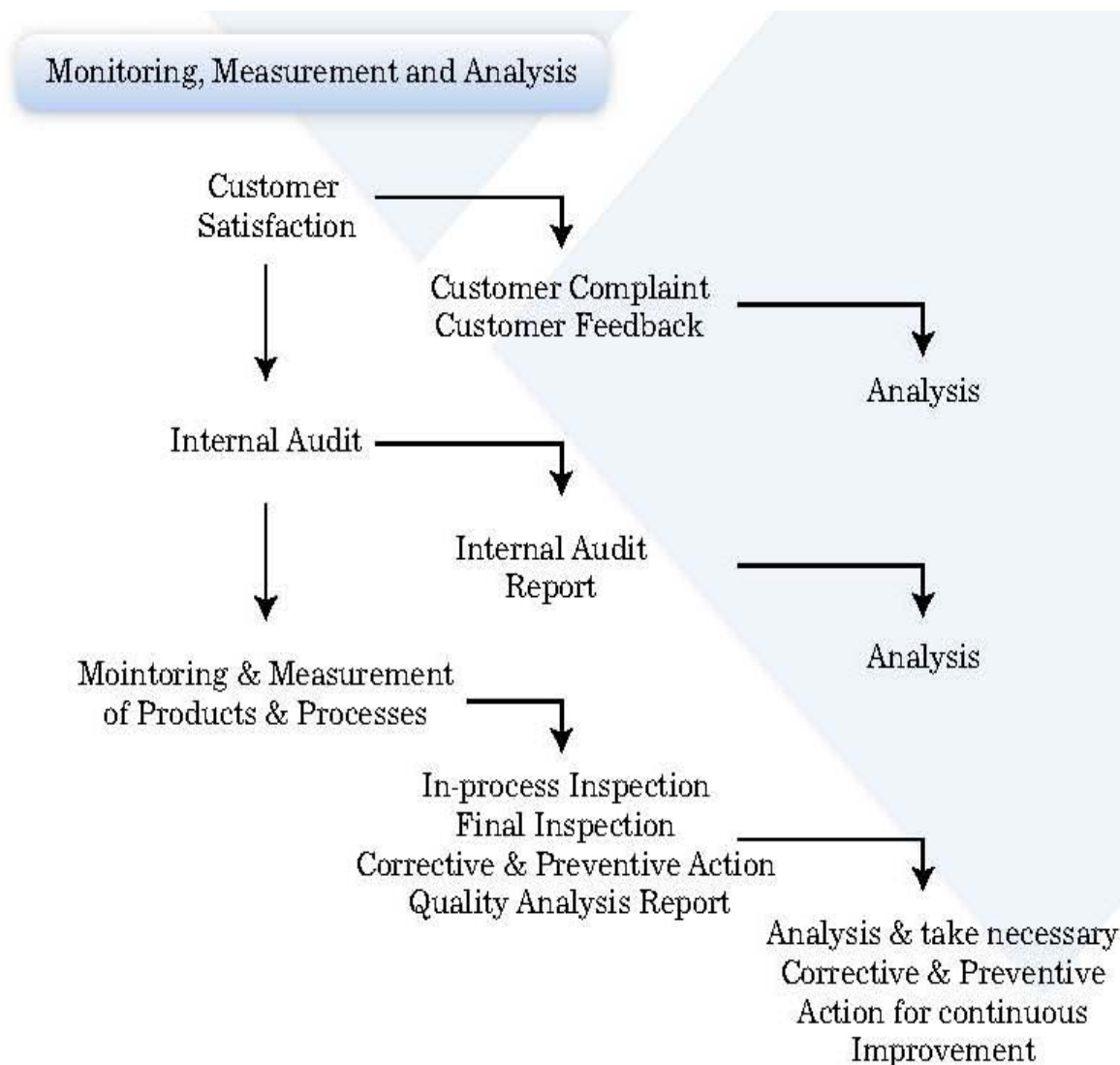
5.5.1 Corrective action

Whenever any deviation is observed from requirements, either product related, process related or system related, immediate corrective action is implemented for rectification, re-inspection is carried out to ensure the effectiveness of action. Records of corrective actions are maintained as per procedure QSP.

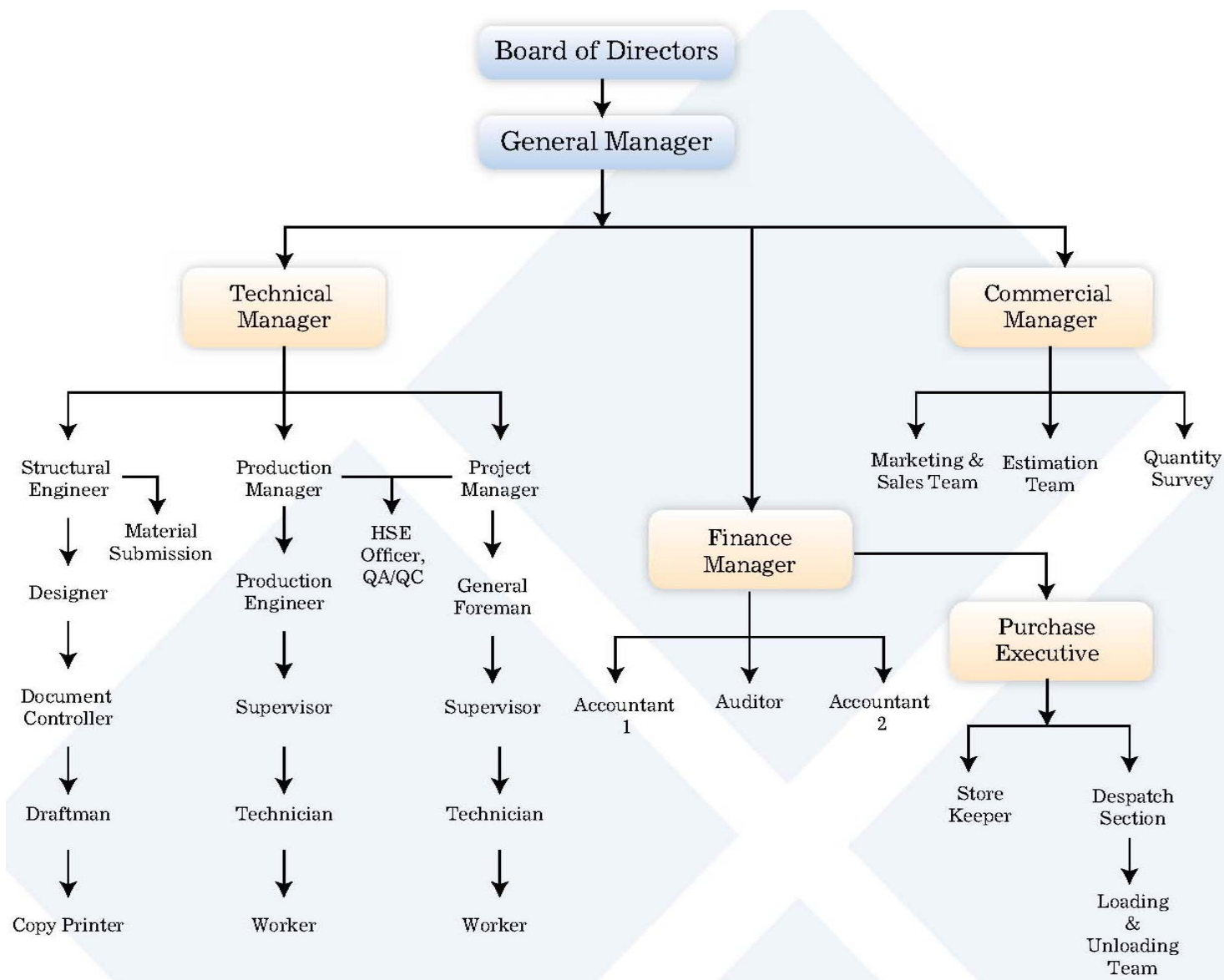
5.5.2 Preventive Action

The statistical reports are the main basis for identification of potential non-conformances and hence to decide preventive actions. Actions are decided by the management, implemented and its effectiveness reviewed accordingly.

Monitoring & Measurement Flow Chart



ORGANIZATION CHART



ABOUT ME

Name : Edmund L. Maynes
Designation : Project Manager
Professional Qualification : Civil Engineering (SCE # 186427)
Years of Experience : 25 years

Some of the prominent Projects Handled :
Inclusive of Structural & finishing Works

- Al-Rajhi Bank, Al Kaldia, Hofuf
- Al Rajhi Bank, Sulay, Riyadh
- Al-Inma Bank, Al Rass, Qassim
- Go Telcom, Retail Stores
- Al-Rajhi Bank, Burraida, Qassim
- Al-Rajhi Bank, Bukeria, Qassim
- Al Rajhi Bank, Al Nugra, Hail
- Al Rajhi Bank, Takaful Office Renovation , Riyadh
- Al Khaleej International School—Dahran
- STC offices Renovation, Riyadh
- Naval Base, Riyadh
- Naval Base, Jubail
- Direct supervision and Technical Advice from Planning and Implementation

ABOUT ME

Name : Tanweer Alam
Designation : Mechanical Engineer
Years of Experience : 4 years

Some of the prominent Projects Handled :
MEP works and Piping with Insulation works

- NAVAL Base, Riyadh
- NAVAL Base, , Jubail
- Al Hassa National Guard
- STC—Rawdha Riyadh
- STC - Al Mursalat, Riyadh

ABOUT ME

Name : Amgad Dessoky
Designation : Chief Accountant
Professional Qualification : Bachelor of Commerce
Years of Experience : 18 years

Responsibilities :

The responsibilities cycle as stated below:-

- Develops and maintains the finance and accounting policies and procedures, and ensures that it is properly implemented across the company.
- Implements and develops management procedures and tools.
- Assessing risk and acting upon any issues arising from this assessment;
- Ensures compliance with legal requirements & policies.
- Maintains good business relationship with banks, suppliers, and clients.
- Ensures compliance with company guidelines, standards, policies, and procedures for projects: especially purchasing, validation, payment procedures. Control of staff
- Maintains the work structure; updating job requirements and job description for all positions.
- Ensure Planning, monitoring and appraisal of employee work results, contributes to team efforts through accomplishing related results as needed.
- Generates statistical reports, etc.

Sr. No.	MACHINE NAME	QUANTITY
1	(EMMEGI) DOUBLE MITTER SAW FOR ALUMINUM	1
2	AUTIMATIC SINGLE SAW MACHINE FOR ALUMINUM	1
3	MANUAL SINGLE SAW FOR ALUMINUM	1
4	ROUTER MACHINE FOR ALUMINUM	1
5	ALUMINUM CRIMPING MACHINE	3
6	ALUMINUM ROUTER MACHINE	1
7	BENCH DRILL	2
8	ALUMINUM NOTCHING MACHINE	1
9	ALUMINUM BENDING MACHINE	1
10	SHEARING & PUNCHING MACHINE FOR STEEL HYDRAULIC	1
11	PUNCHING MACHINE FOR ALUMINUM	6
12	GLASS WASHING MACHINE	1
13	AIR HYDRAULIC SILICONE PUMP FOR DOUBLE GLAZING	1
14	COMPRESSOR DOUBLE PUMP MACHINE BIG	2
15	COMPRESSOR ONE PUMP MACHINE BIG	3
16	COMPRESSOR ONE PUMP MACHINE SMALL	3
17	CUT OFF MACHINE FOR STELL	5
18	BENCH DRILL & ROUTER MACHINE	1
19	CUTTING & ROUTING GROOVING MACHINE FOR CLADDING	3
20	GRINDING POLISHING & BEVELING MACHINE FOR GLASS	1
21	MANUAL SINGLE SAW FOR ALUMINUM	1
22	MANUAL SINGLE SAW FOR ALUMINUM	1
24	PRESS BREAK MACHINE (BENDING) HYDRAULIC TYPE	1
25	MANUAL SHEARING MACHINE FOR STAINLESS STEEL AND MET-	1
26	STEEL SHEET ROLLING MACHINE (2.8 MTS)	1
27	STEEL SHEET ROLLING MACHINE (12mm thick)	1
28	STEEL SHEET ROLLING MACHINE (3 MTS)	1
29	GENERATOR BIG	3
30	GENERATOR SMALL	2
31	BENCH GRINDER	2
32	HYDRAULIC LIFTER	2
33	CUTTING MACHINE FOR ALUMINUM AND WOOD	1

Sr. No.	MACHINE NAME	QUANTITY
34	TOOLS FOR ALUMINUM BENDING MACHINE	30
35	ELECTRICAL TRANSFORMER	4
36	FLAT FORM FOR INSTALLATION (7 m LONG)	3
37	FLAT FORM FOR INSTALLATION (2.5 m LONG)	1
38	CHILLER COMPRESSOR	1
39	NOTCHING MACHINE FOR ALUMINUM	1
40	GLASS STAND FOR SILICONE	1
41	WELDING MACHINE 43	9

List Of Equipment

Sr. No.	EQUIPMENT NAME	QUANTITY
1	Wheel Loaders	2
2	Loader Backhoes	1
3	Skid Steers	1
4	Cranes	1
5	Excavators	1
6	Compressors	9
7	Generators	4
8	Forklifts	3
9	Lifts	2
10	Highway / Dump Truck	1

الرقم : ٢٠٥١٠٣٠٨٢٦	شهادة تسجيل شركة	وزارة التجارة والصناعة Ministry of Commerce and Industry	
التاريخ : ١٤٢٦\٠٧\١٨			
الاسم التجاري للشركة : شركة هامنك للصناعة والتجارة والمقاولات العامة المحدودة			
نوعها : ذات مسئولية محدودة			
جنسيته :	سعوديه		
تبدأ من :	١٤٣١\٠٧\٠٧	مدة الشركة : ٩٩ سنة	
وتنتهي في :	١٥٣٠\٠٧\٠٦	مركزها الرئيسي : الخبر \ طريق العزيزيه بغلف	
ص.ب :	٤٨٧٠	الرمز البريدي :	٣١٩٥٢
النشاط :	مقاولات عامة للمباني والمطارات والجسور وأعمال الطرق والسفلة وتمديد شبكات الحاسب الآلي وتركيب أبراج الاتصالات وتنفيذ أعمال الألمنيوم والواجهات الزجاجية والأعمال الخشبية وجميع الأعمال الحديدية وتجارة الجملة والتجزئة في الأكسسوارات والألuminium والحديد والأخشاب ومشتقاتها وإنشاء وتسويق الحدائق والأندية الرياضية وتجارة اجهزة تقنية ترشيد استهلاك المياه		
رأس المال :	١٠٠٠٠٠٠٠٠ ريال سعودي		
المديرون :	١- هادي علي محمد مدران آل أبالطحين ٢- ٣- ٤- ٥- ٦- ٧- ٨- ٩- ١٠- ١١-		
سلطات المدير / المديرون : احسب ما نص عليه عقد الشركة ~			
يشهد مكتب السجل التجاري بمدينة الدمام بأنه تم تسجيل الشركة المذكورة أعلاه بمدينة الدمام وتنتهي صلاحية الشهادة في ٣٩١٠٧\٢٥ رقم : ٢٧١٢٢٠٦٠ وتاريخ : ١٤٣١\٠٧\١٩ مدير السجل التجاري للشركات : محمد عثمان الخفير التوقيع :			

ترخيص صناعي وطني

وزارة التجارة والصناعة
Ministry of Commerce and Industry

رقم: (٢٠٧٣) بتاريخ ١٤٣٧/٠٧/٠٥ هـ

ترخيص جديد للترخيص المبني رقم: ٥٦٦١٥

رمز المنشأة: ٣٧١٣٢٢

السجل التجاري للمنشأة: ٢٠٥١٠٣٠٨٢١

فاكس: ٨٩٠٣٧١١

الرمز البريدي: ٣١٩٥٢

هاتف: ٨٩٠٣٧١٠

رقم السجل التجاري: (/ الجنسية: السعودي)

صندوق البريد: ٤٨٧٠

إسم المنشأة: مصنع شركة هامتك للألومنيوم والمنتجات المعدنية

موقع المنشأة: الخبر (E50.186543 - N26.220586)

ملكية المنشأة: شركة هامتك للصناعة والتجارة والمقاولات العامة المحدودة (رقم السجل التجاري: / الجنسية: السعودي)

المدينة: الخبر

النشاط الصناعي: صنع منتجات المعدن المشكلة الأخرى غير المصنفة في موضع آخر (رمز النشاط: ٢٥٩٩)

الكمية الإنتاجية	الوحدة	رمز المنتج	وصف المنتج	الكمية الإنتاجية	الوحدة	رمز المنتج	وصف المنتج
٥٠٠	متر مربع	٧٦١٠١٠٩٠	ابواب المنيوم مشغولة	٢٠٠	متر مربع	٧٢٠٨٣٠٠٠	ابواب حديدية مزخرفة
١٠٠	طن	٧٢١١١٩٠٠	مبسطات حديدية	٣٠٠	متر مربع	٧٦١٠٩٠٢٠	مظلات المنيوم
٧٠٠	متر مربع	٧٠٠٠٧١٩٠٠	ابواب زجاجية متمركزة	٢٠٠	متر مربع	٧٠٠١٦٩٠٠٠	ابواب زجاجية عادية
٥٠٠	متر مربع	٧٦١٠١٠٩٠	ابواب المنيوم	٥٠٠	متر مربع	٧٦١٠١٠٦٠	نوافذ المنيوم
٥٠٠	متر مربع	٩٤٠٦٠٠٣٣	هناجر حديدية	١٠٠٠	متر مربع	٧٢٠٨٣٠٠٠	ابواب حديدية
١٠٠٠	متر مربع	٧٢٠٨٣٠٠٠	ابواب معدنية عادية	٣٠٠٠	متر مربع	٧٦١١١٩٠٠	مسطحات حديدية
٥٠٠	متر مربع	٧٢٢٦٩٠٩٩	ديكورات معدنية	١٢٠٠٠	متر مربع	٧٦١٠٩٠٥٠	واجهات مباني المنيوم

وزير التجارة والصناعة

توقيع

توفيق بن فوزان الربيعة

٤٠ (اربعون) فردا.

٧,٧٧ (سبعة و سبعون سعين من مائة) مليون ريال.

ملاحظة هامة: التعليمات خلف الترخيص متممه له

عدد الصالحة: ٤٠

اجمالي التحويل: ٧,٧٧

انتهى صلاحية هذا القرار بتاريخ ١٤٤٠/٠٧/٠٥ هـ

صفحة ١ من ١

QR Code

Chamber of Commerce Certificate



شهادة اشتراك

Membership No :72574

Classification: Second

Date of Issue: 4/5/2016

Asharqia Chamber Certifies that :

Hamtec company for

industrail&trading&gen.contracting

Commercial Register No (2051030821)

Registered for this year

The certificate expires on 11/4/2018

P.O.Box 4870 KHOBAR 31952

التوقيع

غرفة الشرقية
ASHARQIA CHAMBER
مركز خدمات
الخير

رقم العضوية : 72574

الدرجة : الثانية

تاريخ الاصدار : 1437/07/27

تشهد الغرفة التجارية الصناعية بالمنطقة الشرقية بأن :

شركة هامتك للصناعة والتجارة والمقاولات العامة

المحدودة

المقيدة بالسجل التجاري / الترخيص رقم (2051030821)

مستتركة لدينا لهذا العام

وينتهي سريان هذه الشهادة في 1439/07/25

صندوق البريد 4870 الخبر 31952

صدرت في : 1437/07/27 الموافق : 2016/5/4 م

رقم السند : 1-205098132 / 60 تاريخ الاشتراك : 1426/04/22 هـ 12707

Unified number 92000 1361
Fax 013 8570607



نعمل معاً... لغد أفضل

الرقم الموحد ٩٢٠٠٠ ١٣ ٦١
فاكس ٠١٣٨٥٧٠ ٦٠٧

Saudi Aramco Contractor Vendor Certification

أرامكو السعودية
Saudi Aramco



September 14, 2014

**YOUR SAUDI ARAMCO VENDOR
REGISTRATION NUMBER: 10054274**

HAMTEC COMPANY FOR INDUSTRY, TRADING AND GENEAL CONTRACTING
P.O.BOX. 4870
Al-Khobar 31952
Saudi Arabia

Gentlemen;

Thank you for your interest in providing contract services to Saudi Aramco. Your new contractor registration application has been approved and your Company has been assigned the following Vendor Number:

YOUR ASSIGNED SAUDI ARAMCO VENDOR NUMBER: 10054274

(Please note this Vendor Number for your future reference.)

A unique username and temporary password will be sent to each of your Company's Designated Contacts (as specified in your registration application) to enable them to access Saudi Aramco's Electronic Contracting Network (ECN). ECN is accessible through the Saudi Aramco Portal at <http://vendor.aramco.com>.

It is important to note that this registration merely provides Saudi Aramco with current contact and other basic information about your Company. This registration is different from contractor prequalification which is performed separately in connection with a specific contract or group of similar contracts. The method Saudi Aramco uses to prequalify and select bidders for each contract depends on the contract's complexity and urgency in addition to the number of potentially qualified contractors for the required work. The most important source of contractor information that Saudi Aramco will heavily rely on is each registered contractor's Contractor Profile in ECN, which each contractor can update themselves online and at any time.

Therefore, the most important step for your Company to take immediately after receiving your ECN usernames and passwords is to promptly complete the remaining sections of your Contractor Profile in ECN. These sections include:

- * Introduction
- * Work Experience
- * Certificates
- * Human Resources
- * Equipment
- * Branches / Camps / Laydown Yards
- * Financial Information
- * Parent Company / Affiliates / Subsidiaries / Sole Agency Agreements

We appreciate your interest in doing business with Saudi Aramco and wish you the best of success.

Sincerely yours,
Manager
Saudi Aramco Contracting Department

ISO Certificate



IRQAO REGISTRATION CERTIFICATE

REGISTRANT	Hamtec Company For Indus. Trading & Gen Cont. Ltd
ADDRESS	PO Box 4870 Al-Khobar 31952 Saudi Arabia
MANAGEMENT REPRESENTATIVE	Hadi Madran
TELEPHONE	966 3 8903 710
E-MAIL	hamtecsa1@yahoo.com
WEBSITE	
REGISTERED STANDARD	ISO 9001:2015
SCOPE OF ACTIVITIES	2512, 3299, 4120 General Construction, Fire System Installation & Services, Structural Glazing Glass Work, Aluminum Works, Iron Work, Glass Work, Wood Fabrication, Architectural Stainless Steel & Steel Work
CERTIFYING BODY	Quay Audit UK Limited
CERTIFICATION REFERENCE	4156271
ACCREDITOR	ASCB(E)
IRQAO LISTING ID	C22870-49327
INITIAL ISSUE DATE	25 September 2017
LAST CERTIFICATION DATE	25 September 2017
REGISTRATION EXPIRY DATE	25 September 2020
CERTIFICATE STATUS	Full



THE ABOVE LOGOS ARE APPLICABLE TO THE REGISTRANT'S CERTIFICATION STATUS.

International Register of Quality Assessed Organisations (IRQAO)

6, Ferris Place, Bournemouth, Dorset, BH8 0AU United Kingdom

tel +44 1202 25 22 22. Fax 0870 838 1070.

www.irqao.com <bh8@irqao.com> Reg No 9345449



Sr. NO.	Project and Clients Details	Values in Saudi Riyals	Project Snap
1	<u>Alharam Plaza</u> Construction, Civil & Structural, Plumbing, Electrical, Aluminum Cladding & Glass Window & Door work Duration: 11 Month's	3,500,000	 Click on picture to zoom
2	<u>Al-Qadi Hospital</u> Construction, Structural, Plumbing, Electrical, Aluminum Cladding & Glass Window & Door work Duration: 12 Month's	3,000,000	 Click on picture to zoom
3	<u>Bin Dhalamah Co.,</u> Construction, Civil & Structural, Plumbing, Electrical, Aluminum Cladding & Glass Window & Door work Duration: 6 Month's	9,700,000	 Click on picture to zoom
4	<u>Shifa Hospital</u> Construction, Civil & Structural, Plumbing, Electrical, Aluminum Cladding & Glass Window & Door work Duration: 12 Month's	2,200,000	 Click on picture to zoom

5	Najran Municipality (Najran) Construction, Civil & Structural, Plumbing, Electrical, Aluminum Cladding & Glass Window & Door work Duration: 2 Years	4,500,000	 Click on picture to zoom
6	EXHIBITION CENTRE Construction, Civil & Structural, Plumbing, Electrical, Aluminum Cladding & Glass Window & Door work Duration: 6 Month's	3,85,000	 Click on picture to zoom
7	Municipality Head office Construction, Civil & Structural, Plumbing, Electrical, Aluminum Cladding & Glass Window & Door work Duration: 14 Month's	6,500,000	 Click on picture to zoom
8	Four Season Construction, Civil & Structural, Plumbing, Electrical, Aluminum Cladding & Glass Window & Door work Duration: 12 Month's	2,200,000	 Click on picture to zoom





NAJRAN MUNICIPALITY HQ BUILDING



MUNICIPALITY BUILDING SKYLIGHT



ALLOLOA MALL



CITY MAX - DAMMMAM



MINISTRY OF HEALTH DENTAL CLINIC



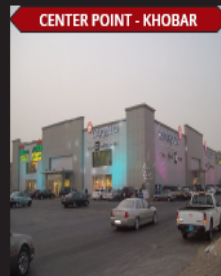
ALAHARAM PLAZA



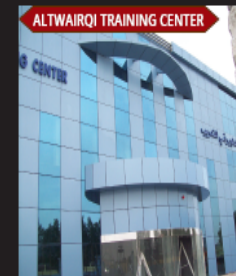
PALM TOWERS



CENTER POINT - KHOBAR



ALTWAIQI TRAINING CENTER



ALKHOBAR



AL-QADI SPECIALIST HOSPITAL



ALMNA FACTORY



BIN DELAMAH EST HQ



SHOP-ALDAMMAM



GENERAL CARE HOSPITAL



4 SEASONS RESTAURANT



MINISTRY OF MUNICIPAL AFFAIRS BUILDING



ALSHIFA HOSPITAL



PRINCE MISHAL EXHIBITION CENTER



HYPER PANDA



PIANOLLA CAFE



PETROL STATION - QATIF



RESIDENTIAL BUILDING



AL-ZAITON SHOP



PIANOLLA CAFE



COMMERCIAL BUILDING





Riyad Bank, Tabuk - a Project completed in 2018 December.



Specialized Aluminum & Glazing Works

- ☑ Customized Doors & Windows
- ☑ Curtain Wall system
- ☑ Stick System & Structural Glazing
- ☑ Spider System
- ☑ Glass Fins
- ☑ Cable Structure & Tension Rod
- ☑ Canopies
- ☑ Railing & Balustrades
- ☑ Sky Light



Supply of Aluminum, Glass & Accessories

Post Box: 4870, King Abdulaziz Road, 11th Street Cross, Khobar, Kingdom of Saudi Arabia

Tel: +966 013 8984242, Email: info@hamtec.com.sa

Mobile No. +966 505844705, Website: www.hamtec.com.sa